

Steering Committee Meeting Agenda

9:00 AM April 19, 2022



Item	Description	Speaker(s)
1	Call to Order & Roll Call (9:00 AM)	J Johnson
2	Review & Approve Previous Meeting Minutes	J Johnson
3	Current Work Plan Items	A Bjorklund
4	Update: Current Grants/Financial	T Beckman
5	Group Roundtable	All
6	Schedule Next Meeting	J Johnson
7	Adjournment	J Johnson

Zoom Call Details:

<https://us02web.zoom.us/j/81472085730?pwd=Umt4NmhkRGxNV2NLREdITnh4Rk1idz09>

Meeting ID: 814 7208 5730

Passcode: 811358

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/kw4SaomWc>

TIP 2022 Annual Meeting Minutes

Tuesday, February 15, 2022

1. Call to Order
 - a. Jeremy Johnson calls meeting to order at 10:46 AM.
 - b. Scott Frank, Steve Janke, Chad Trudell, Heather Pyatskowit, Tracy Beckman, Chris Arrowood, and Cody Brauner present. Also present: Alix Bjorklund, Rosie Page, Anthony Lopez, Nicole Shutt, and Brady Stodola.
2. Review & Approve Minutes from November 16, 2021
 - a. Motion to approve prior meeting minutes put forth by Tracy Beckman, seconded by Cody Brauner. No opposition, motion carries.
3. Steering Committee Election
 - a. Chris Arrowood nominates Jeremy Johnson as Chair of TIP Steering Committee. No other nominations, no oppositions. Jeremy Johnson elected for Chair.
 - b. Scott Frank nominates Cody Brauner as Vice-Chair of TIP Steering Committee. No other nominations, no oppositions. Cody Brauner elected as Vice-Chair.
4. Seasonal Hiring Posting Approval
 - a. Alix Bjorklund updates on edits made to Seasonal Hiring Description, including necessity of completion of 30 days of employment for reimbursement of DATCP certification fees.
 - b. Jeremy Johnson suggests \$15 per hour for wage, Steve Janke agrees, as this is a new requirement for seasonal technicians with the Forest Service.
 - c. Chris Arrowood suggests offering flat rate with potential for raises if deemed necessary, while Scott Frank suggests a wage bump after completion of certain number of days.
 - d. Jeremy Johnson suggests phrasing “completion of a full field season will make applicant eligible for a season-end bonus”. Scott Franks recommends putting this under the “Position Overview”.
 - e. Tracy Beckman suggests putting a dollar amount in the description, and Steve Janke suggests putting a specific “required” field season for posting.
 - f. Cody Brauner suggests “Training and Experience” to include “background in natural resources or related field and seeking/have a bachelor's degree”.
 - g. Motion to approve seasonal posting with suggested edits, to be finalized by TIP Executive Committee by Chris Arrowood. Scott Frank seconds the motion. No opposition, motion carries.
5. Financial Update
 - a. Tracy Beckman updates that the TIP bottom line is \$71,358.93 as of the date listed on the financial update. She explains that the organization of this update is such that the auditors can use it, and that TIP is in good financial condition with ample funding.

- b. Steve Janke updates that we can start on our financial and operating plan for GLRI CWMA 2021 (137-AI) and he will be sending agreement documents soon.
- 6. Partner Updates/Needs/Comments
 - a. Alix Bjorklund updates that the TIP bylaws will be in need of revision soon.
 - b. Jeremy Johnson updates that field season planning is underway soon.
 - c. Tracy Beckman inquires as to Alix Bjorklund's plans moving forward, as Alix will be graduating soon will potentially need to hire for a new coordinator.
 - i. Tracy Beckman updates that Lumberjack Council voted to move the deadline for project applications to December 31st each year in order to align with DNR funding awards.
 - ii. Jeremy Johnson inquires as to Lumberjack Coordinator Support, and how we will be able to secure that funding in the next fiscal year. Explains that this will need to be brought up at the budget meeting for Lumberjack in October.
 - iii. Scott Frank requests the Coordinator Support be made an agenda item on the Lumberjack Council Executive meeting.
 - d. Scott Frank updates that he and Alix Bjorklund have done a site evaluation for a property in Angelica that he would like prioritized under GLRI funding.
 - i. Also updates that there will be a Youth Conservation Field Day in fall, but also is tentatively planning a May 11th field day as well.
- 7. Schedule Next Meeting
 - a. Jeremy Johnson recommends an April Zoom meeting. Alix suggests April 19th. Alix Bjorklund will send out a Doodle Poll to establish a specific time.
- 8. Adjournment
 - a. Meeting is adjourned at 11:36 AM.